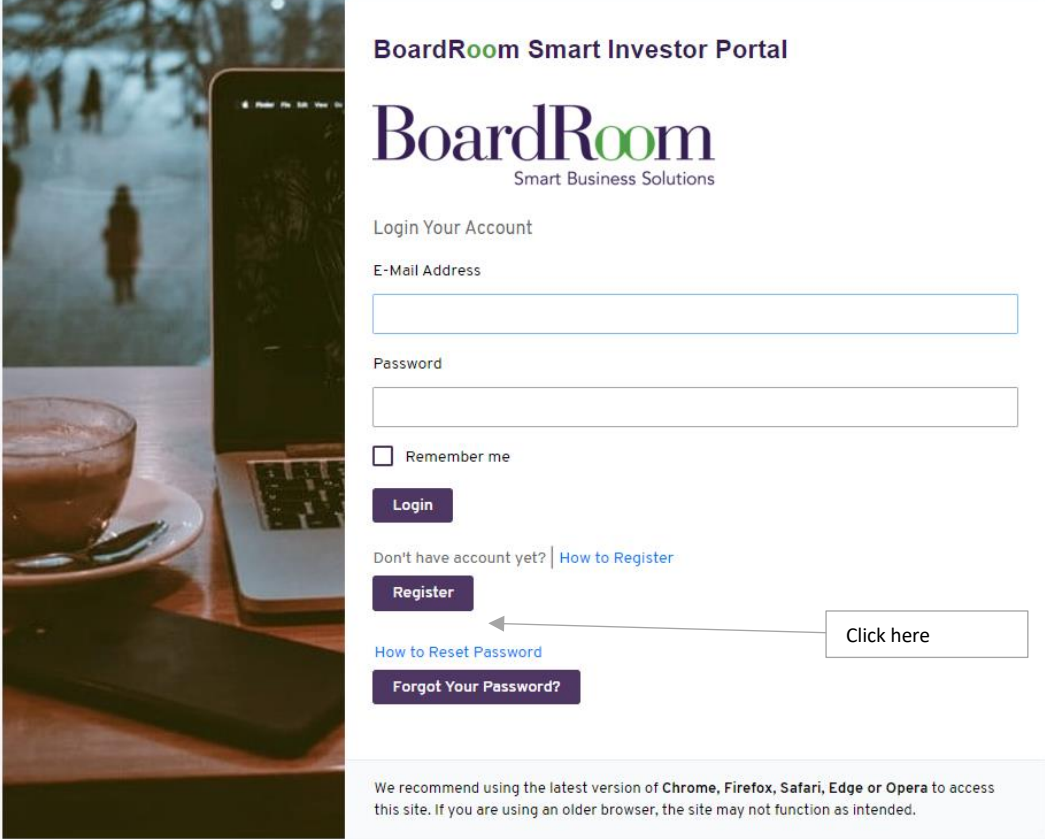


## Account Registration

1. Navigate to <https://investor.boardroomlimited.com/> and click “Register”.



**BoardRoom Smart Investor Portal**

# BoardRoom

Smart Business Solutions

Login Your Account

E-Mail Address

Password

Remember me

**Login**

Don't have account yet? | [How to Register](#)

**Register**

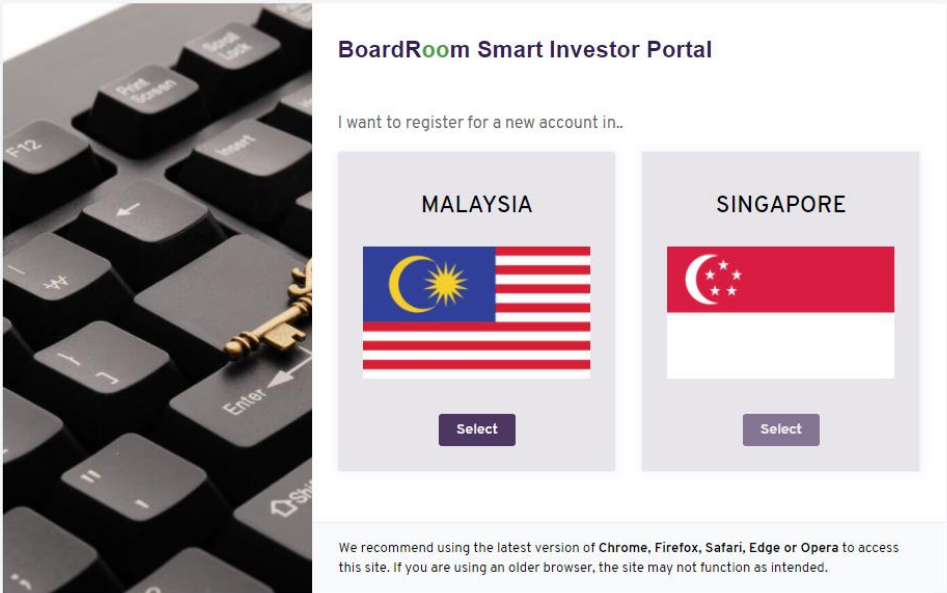
[How to Reset Password](#)

**Forgot Your Password?**

Click here

We recommend using the latest version of **Chrome, Firefox, Safari, Edge or Opera** to access this site. If you are using an older browser, the site may not function as intended.


2. Click “Select” below Malaysia flag



**BoardRoom Smart Investor Portal**


I want to register for a new account in..

**MALAYSIA**



**Select**

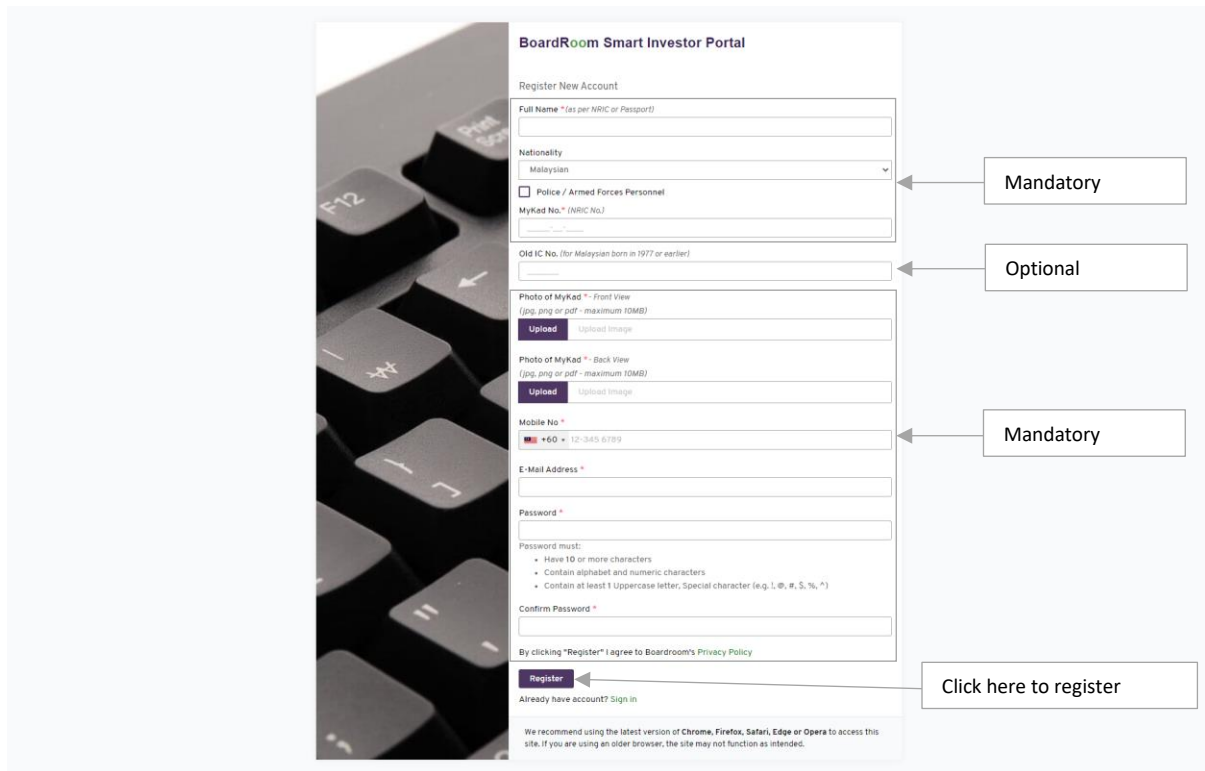
**SINGAPORE**



**Select**

We recommend using the latest version of **Chrome, Firefox, Safari, Edge or Opera** to access this site. If you are using an older browser, the site may not function as intended.

3. Enter your information and upload your identification document then click “Register”.

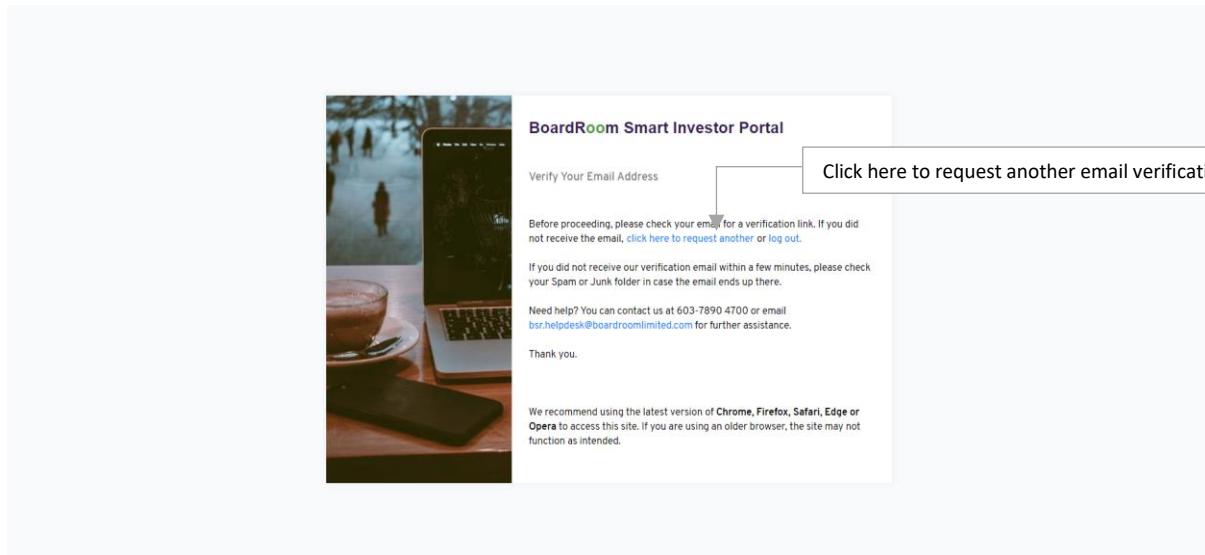


The screenshot shows the 'BoardRoom Smart Investor Portal' registration page. The form is titled 'Register New Account' and includes the following fields and options:

- Full Name \*** (as per NRIC or Passport): Text input field.
- Nationality**: Dropdown menu with 'Malaysian' selected.
- Police / Armed Forces Personnel**: Checkbox.
- MyKad No.\*** (NRIC No.): Text input field.
- Old IC No. (for Malaysian born in 1977 or earlier)**: Text input field.
- Photo of MyKad \* - Front View** (jpg, png or pdf - maximum 10MB): Upload button and image area.
- Photo of MyKad \* - Back View** (jpg, png or pdf - maximum 10MB): Upload button and image area.
- Mobile No \***: Text input field with a country code dropdown set to '+60' and a sample number '12-345 6789'.
- E-Mail Address \***: Text input field.
- Password \***: Text input field.
- Confirm Password \***: Text input field.

Below the form, there is a checkbox for 'By clicking "Register" I agree to Boardroom's Privacy Policy' and a 'Register' button. A callout box points to the 'Register' button with the text 'Click here to register'. Other callout boxes point to the 'Nationality' dropdown, the 'Old IC No.' field, and the 'Mobile No' field, with labels 'Mandatory', 'Optional', and 'Mandatory' respectively. A footer note recommends using the latest version of Chrome, Firefox, Safari, Edge or Opera.

4. Upon register, you will receive an email for verification and redirected to this page. If email is not received, click request another. Do check both your inbox and spam.



The screenshot shows the 'BoardRoom Smart Investor Portal' email verification page. The page is titled 'Verify Your Email Address' and contains the following text:

Before proceeding, please check your email for a verification link. If you did not receive the email, [click here to request another](#) or [log out](#).

If you did not receive our verification email within a few minutes, please check your Spam or Junk folder in case the email ends up there.

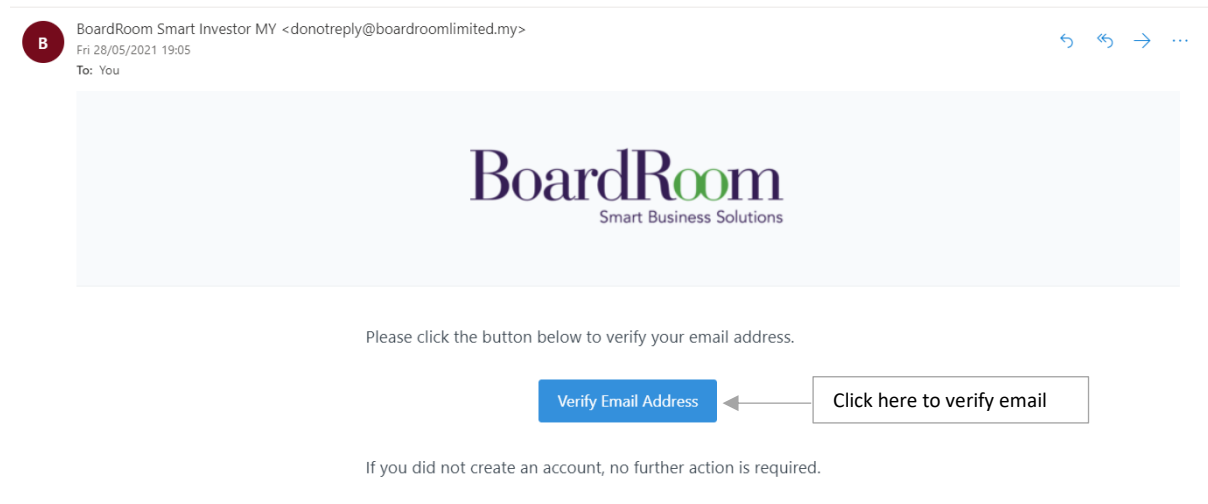
**Need help?** You can contact us at 603-7890 4700 or email [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) for further assistance.

Thank you.

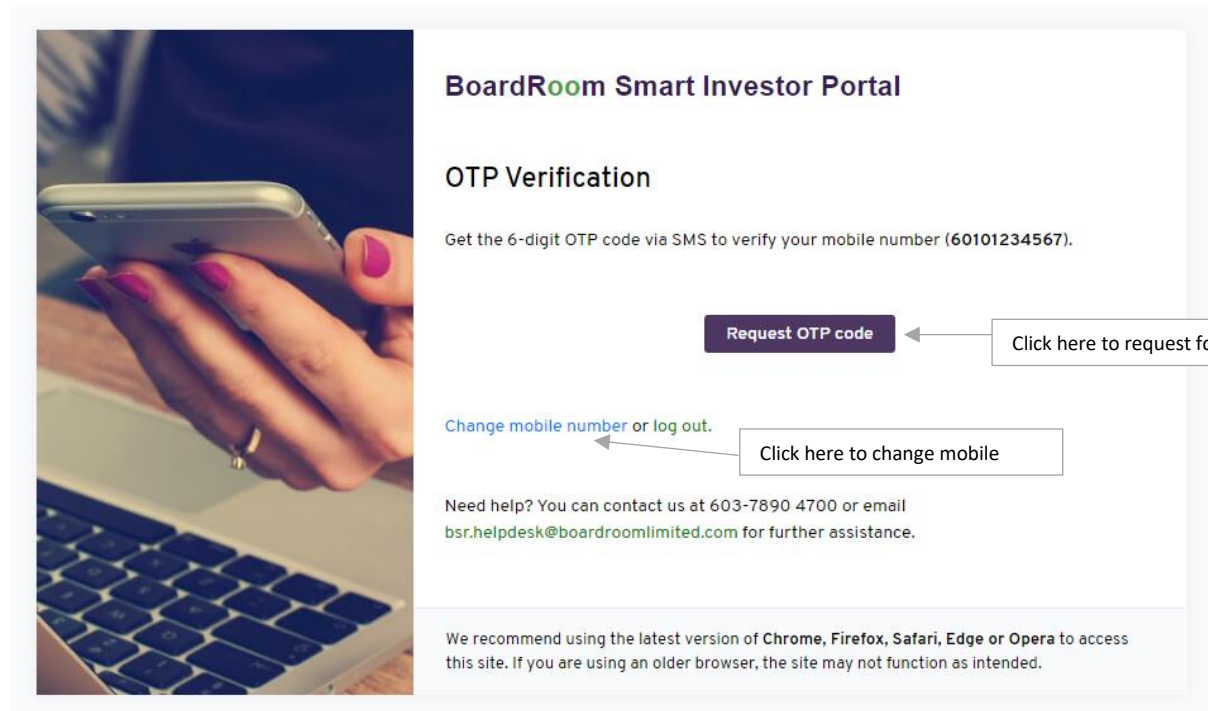
We recommend using the latest version of **Chrome, Firefox, Safari, Edge or Opera** to access this site. If you are using an older browser, the site may not function as intended.

A callout box points to the text 'click here to request another' with the text 'Click here to request another email verification'.

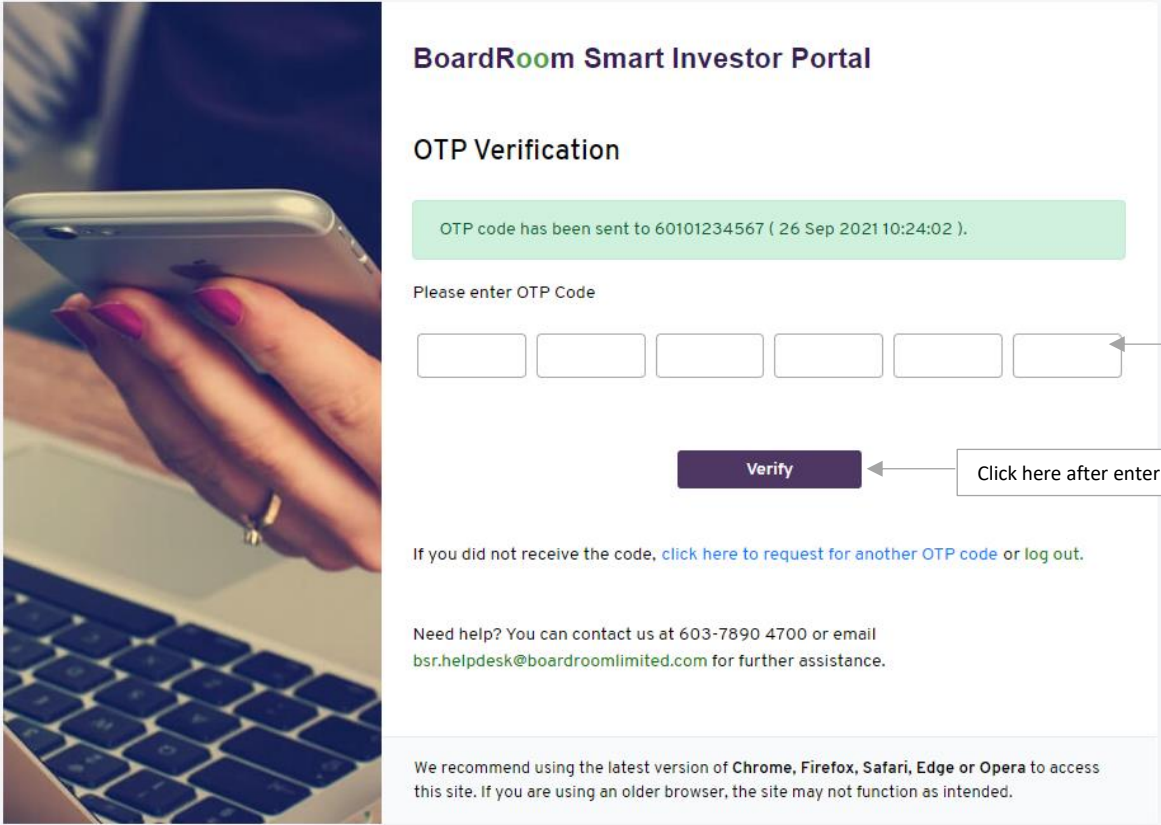
5. Check your email for the below notification. Click “Verify email address”.



6. You will be redirected to verify your mobile no. Check if you have the correct mobile number, then request OTP code to proceed.



7. Enter you OTP number and click “Enter”.



**BoardRoom Smart Investor Portal**

### OTP Verification

OTP code has been sent to 60101234567 ( 26 Sep 2021 10:24:02 ).

Please enter OTP Code

**Verify**

If you did not receive the code, [click here to request for another OTP code](#) or [log out](#).

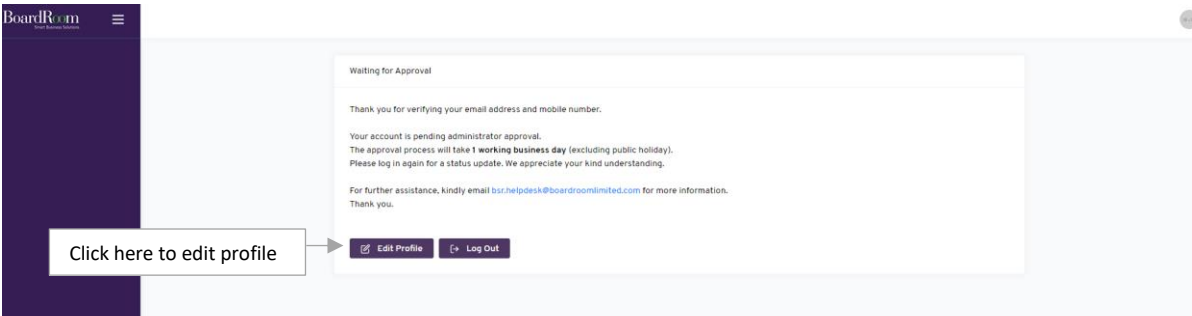
Need help? You can contact us at 603-7890 4700 or email [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) for further assistance.

We recommend using the latest version of **Chrome, Firefox, Safari, Edge or Opera** to access this site. If you are using an older browser, the site may not function as intended.

Enter OTP

Click here after enter OTP

8. You had successfully verified your account. Wait for approval from administration. In the meantime, you may edit your profile to update your information.



BoardRoom

#### Waiting for Approval

Thank you for verifying your email address and mobile number.

Your account is pending administrator approval.  
The approval process will take 1 working business day (excluding public holiday).  
Please log in again for a status update. We appreciate your kind understanding.

For further assistance, kindly email [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) for more information.  
Thank you.

[Edit Profile](#) [Log Out](#)


Click here to edit profile

9. You will receive an email as below after your account had been approved.

Your Account Has been Approved

BoardRoom Smart Investor MY <donotreply@boardroomlimited.my>  
Fri 5/21/2021 9:09 AM  
To: [REDACTED]

[CAUTION: This email originated from outside BoardRoom. Do not click links or open attachments unless you recognise the sender and know the content is safe.]



Please be informed that your registration with [Boardroom Smart Investor Portal](#) has been approved.

Kindly login with your e-mail address by clicking [here](#) to access the following services and proceed to apply to access respective counter before the closing date of registration :-

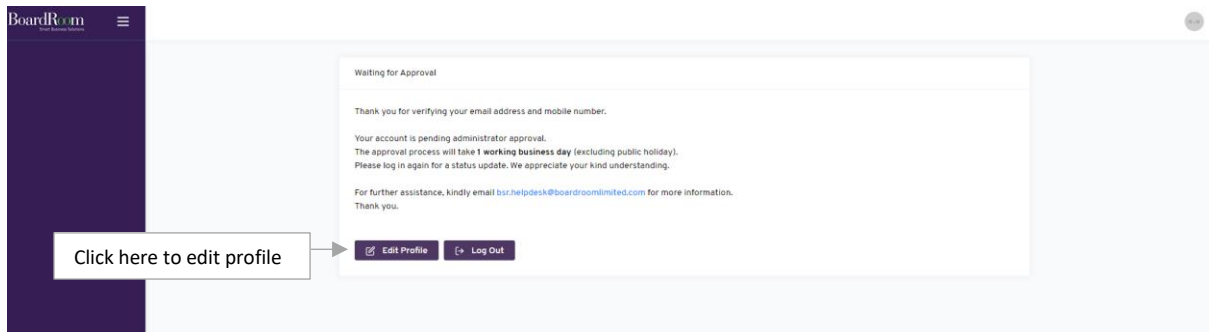
- E-proxy Lodgement
- Registration for Virtual Meeting
- And other services

Should you require any clarification in relation to [Boardroom Smart Investor Portal](#), please contact us at 603-7890 4700 or email [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) for further assistance.

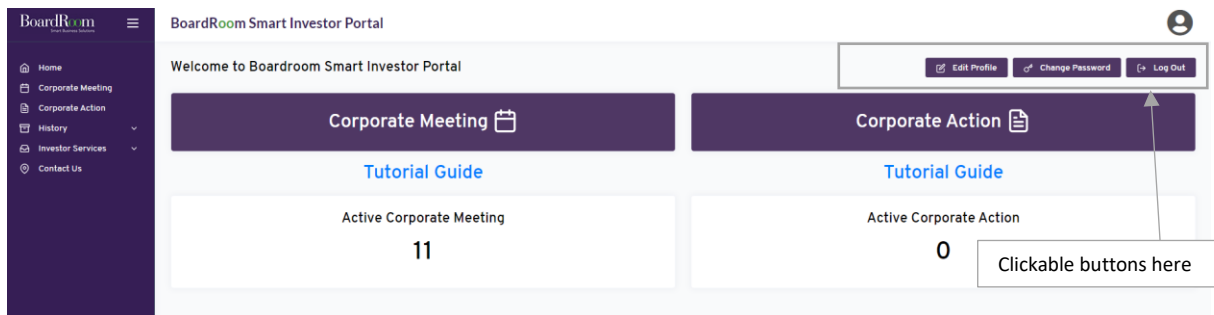
## Edit Profile

### Update user information

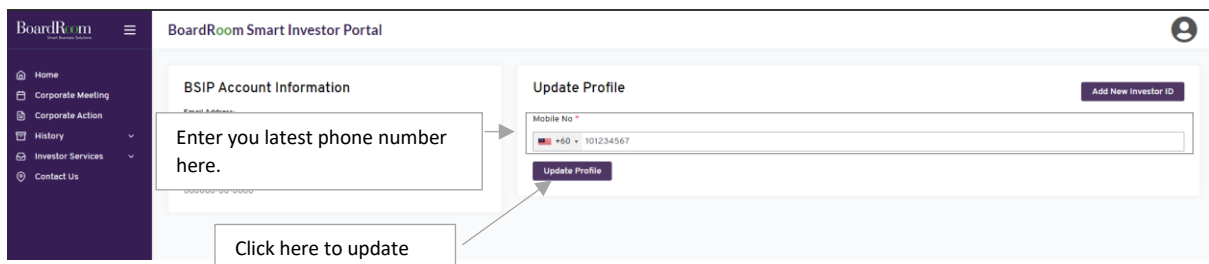
1. If your profile is awaiting approval, you can still update your profile by clicking the “Edit Profile” at the homepage.



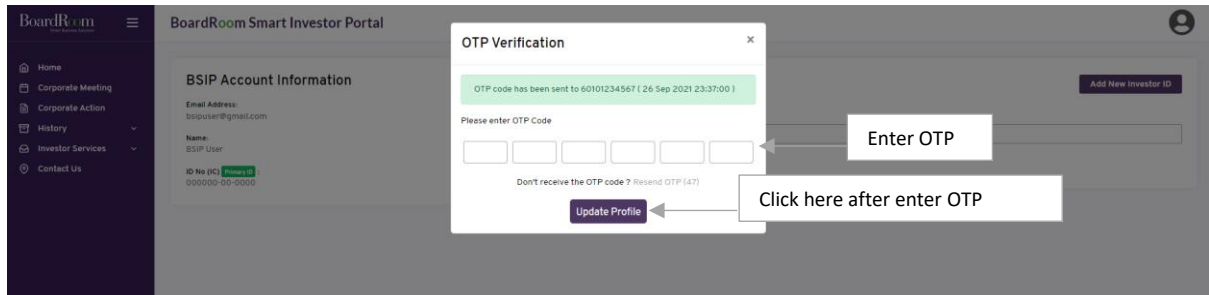
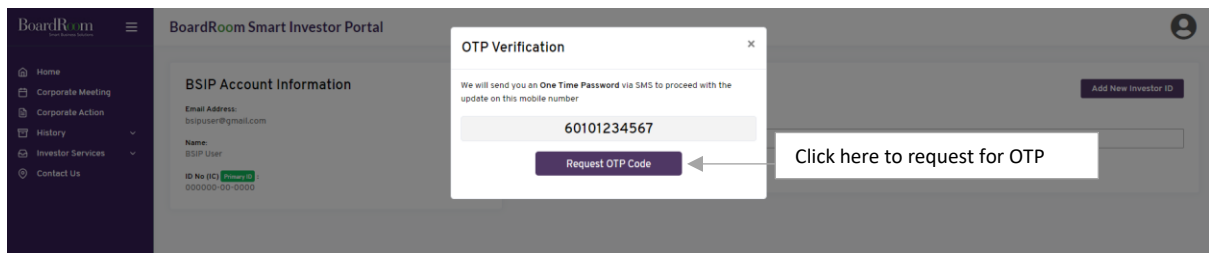
2. For approved user, click at the profile head to show user configuration settings or click on the buttons located below the profile head to change user configuration settings.



3. Click “Edit Profile” to go to the below page.

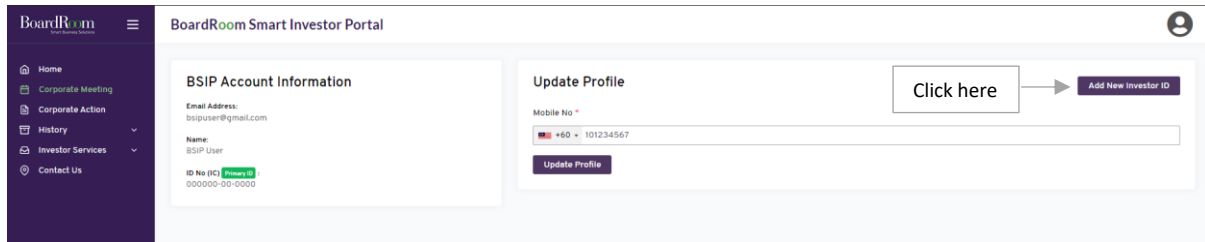


4. You need to key in you OTP code to perform the change.

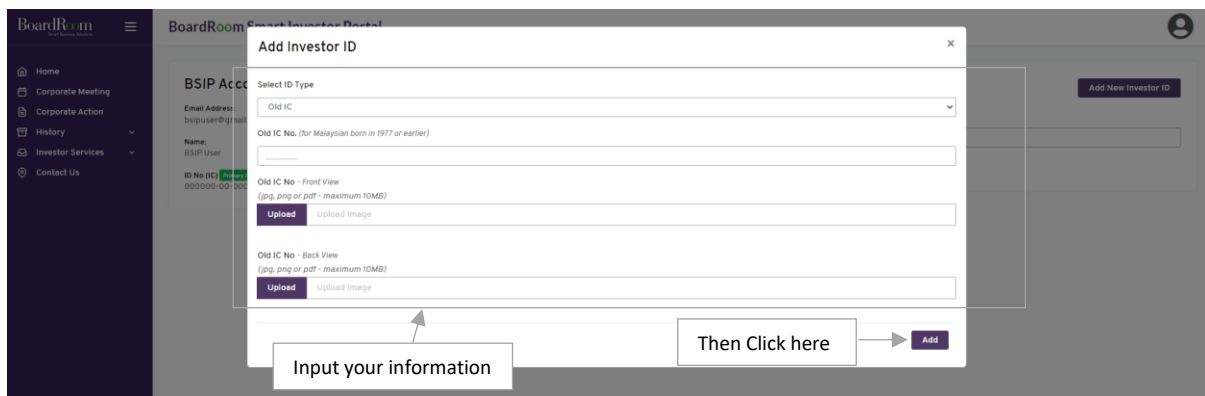


## Add New Investor ID

1. You can have a secondary id by adding other type of identification such as Old IC, MyKad/MyTentera No, Police/Armed Force ID No, MyPR No, Passport No.



2. Select the type of identification, enter your identification number and upload the front and back of your identification document. Click "Add".



3. You will see the status for the newly added investor ID as below.

